

**Bay View Elementary School - Site Bond Committee Meeting**  
**MEETING MINUTES**

<b>Date</b>	Tuesday, March 23, 2021
<b>Project</b>	<b>Bay View Elementary School Bond Projects</b>
<b>Meeting Location</b>	1231 Bay Street, Santa Cruz, CA 95060 - Meeting via ZOOM
<b>Time</b>	10:00 AM

Attendees	Jim Monreal, Chief Business Officer	x	Presley Obenshain, MADI19six
	x Trevor Miller, Facilities Director		Caitlin Gilbert, MADI19six
	x Chris Garcia, Bond Project Manager	x	Yvette Garcia, Principal
	Ralph le Roux, MADI19six	x	Helene
	x Rachel		x Karen Fitzsimmons, BV
	x Sam Rollins, SCCS		x April
	x Shannon Mcguire		x Marley
	x Stu		x Catherine
	x Laura		x Vanessa

Item #                      Description

**BAY VIEW ELEMENTARY SCHOOL: Principal Meeting**

21-0323.01

**Measure B Budget Overview:**

-Overall Site Budget: \$12,384,192

-Readjusted Site Budget: \$13,260,416

-Est. Remaining Budget: \$183,039

\*New classroom furniture for all standard classrooms is a districtwide standard and a budget item; if there are any remaining funds from this project the funds will be redistributed back into the overall bond funds for the site.

21-0323.02

**Modernization Update: Punch list items/site walk with contractor to happen next week\***

-Photographer to come and photograph site; these can be used for the District website (Not coming out of Bond Budget)

-Photos of new casework, painting, admin space, siding, library modernization, new kinder fencing and shed install (began building this last weekend).

**Comments:**

-When will TVs be installed? - Delayed due to board reviews; still in manufacturing, have not recieved an update yet when they will be ready to be installed.

-There is a hole in the classrooms with wiring - is this for fire alarm, etc? - Chris will take a look at this to determine what this is.

<u>Item #</u>	<u>Description</u>
21-0323.03	<p><b><u>New Classroom Furniture:</u></b></p> <ul style="list-style-type: none"><li>-K-2 new student tables and chairs; 3rd-5th new student desks with bookbox and chairs</li><li>-Optional wobble stools per specific student needs</li><li>-New teacher desk with casters and chair; teacher stool and presentation cart; optional mobile storage (2 sizes - up to 48") with adjustable shelves enclosed.</li></ul> <p>*Presley to provide dimensions for furniture</p> <p>Comments:</p> <ul style="list-style-type: none"><li>-Not enough space on presentation cart for document projection</li><li>-What does optional stools mean? Do teachers have opportunity to order based on needs of teachers? - Yes, based on what teachers need and determine how/if they want to utilize stools.</li></ul>
21-0323.04	<p><b><u>Bay View Playground Upgrade:</u></b></p> <ul style="list-style-type: none"><li>-Originally planned for 2021 summer - holding off on this project because of classroom space and possibly needing to use portables due to covid regulations/students coming back to campus.</li><li>-New shade structure (no longer having 2 structures next to each other - 1 big one instead for the lunch shelter)</li></ul> <p><u>Comments:</u></p> <ul style="list-style-type: none"><li>-Would this be the same size as original shade structure? Will this fit all of the kids underneath and respect spacing regulations? - Will have to check enrollment and compare square footage numbers.</li><li>-Want to remove tetherball courts - can we completely remove from plan? Want to redesign this space to have the ball wall located here instead (farther away from the classroom is better due to flying balls and noise). Would also like to have (2) 9 squares placed where old ball wall location was.</li><li>-Can we add another tree/bench by basketball court area?</li><li>-Where are the dedication benches going to be installed? - There was talk of placing them at top of playground and/or by the raingarden if both dont fit by playground... could we add by 9 square courts? - Need to discuss further and get more details about installation</li></ul>
21-0323.05	<p><b><u>New Campus Furniture:</u></b></p> <p>New furniture for classrooms</p> <ul style="list-style-type: none"><li>-Furniture for classrooms (District Decision): K-2 Tables and Chairs with optional wobble stools. 3rd-5th Desks with bookbox and chairs. PO will follow up with pictures and dimensions for Yvette. Purchase time is Summer for new school year. This is furniture just for standard classrooms. SDC classrooms should be considered standard classrooms (not specialty) because the students are here all day. This decision is using Bond money - "District Directed Project".</li><li>-Old furniture to be sold as surplus.</li><li>-Teacher Desk, Teacher Chair, Mobile Presentation Cart/-Podium, Teacher Stool, and optional storage will be provided.</li></ul>
21-0323.06	<p><b><u>Site Bond Committee:</u></b></p> <p>Next presentation scheduled March 18th at 3:00pm, update committee on modernization and planning for playground projects.</p>

<u>Item #</u>	<u>Description</u>
21-0323.07	<p><b>Additional Comments/Questions: * Reference Punch List Created by Teachers *</b></p> <ul style="list-style-type: none"><li>-When is mural going to be repaired?</li><li>-When are outstanding modernization issues going to be addressed?</li></ul> <p>-Hooks outside need to be changed to plastic ones. - On backorder currently.</p> <p>-Fire Extinguishers- Contractor to replace</p> <p>-Hook on inside of door for hall/bathroom passes (facilities issue)</p> <p>-Need training on fan use; glitching or not working ... emergency buttons/lights as well (chris to share training video for lights).</p> <p>-Emergency supply backpacks - Not all found and returned.</p> <p>-Poles for windows for opening and closing; accessibility when opening and closing can be an issue.</p> <p>-TV and other tech needs to be installed - Due by end of march but installation date needs to be confirmed</p> <p>-Need training on phones/usage</p> <p>-Window coverings for lockdowns, when will we have timeline for delivery on these? - PO to send out update. Contractor punch list?</p> <p>-Keys dont work well in the new doors.- Badge system in over summer (June) to reduce disruption. Yvette to work with Antonio to figure out a solution and identify keys not working.</p> <p>-Need outlets on counter</p> <p>-Room 12 doesnt have cubbies; surrounding wall is unpainted</p> <p>-There is no threshold plates leading from carpet to exterior concrete at door to classrooms</p> <p>-Could door to nurses office be restored? - Exterior door.</p> <p>-Replace carpet with tile flooring in health office, makes more sense for cleaning purposes.</p> <p>-Emergency call button does not work, some classrooms do not have it.</p> <p>-Carpet tiles in Room 12 peeling up, needs to be reglued.</p> <p>-Back wall hasnt been painted between rooms 1-3 near top (looks like a missed section)</p>

### **END OF MEETING MINUTES**

These minutes represent the author's understanding of the information obtained during the above referenced meeting. Provide comments within five working days, otherwise all stated information shall be considered final commentary as of the date of these minutes.

Santa Cruz City Schools

Bond Projects

**BAY VIEW ELEMENTARY SCHOOL**

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